

# **FORWARD PLAN**

March 2005 Edition

Commencement Date: 03 March 2005

# THE FORWARD PLAN

#### Introduction

The Forward Plan sets out information about future Council decisions. It also gives the public the opportunity to have their say on these decisions before they are taken.

# **Publication and inspection of the Plan**

The Plan is published monthly. It is available for inspection, free of charge, at the reception desk at the Civic Centre, Dagenham. It is also available on the Council's website (<a href="www.lbbd.gov.uk">www.lbbd.gov.uk</a>).

The Plan will be published on the following dates during the Council year 2004 / 2005:

Edition Publication date

March 2005 edition 16 February 2005 April 2005 edition 17 March 2005

#### Contents of the Plan

By law, councils have to publish a monthly Forward Plan. This has to contain available details of all "Key Decisions" the Council is aware will be taken by councillors or staff during the forthcoming four-month period. The term "Key Decision" is explained below.

Barking and Dagenham Council is committed to open government. It is encouraging local people to have their say on the decisions that affect them, their families and the community as a whole. It recognises that it is therefore important to provide as much information about these decisions as possible. As a result, Barking and Dagenham's Forward Plan lists all decisions, not just "Key Decisions", and looks as far ahead as possible, not just at the coming few months.

## Key Decisions

A "Key Decision" is a decision that is likely to:

- (a) involve significant spending or savings and/or
- (b) have a significant effect on the community

In relation to (a), councils have to define which financial decisions are "significant" and, therefore, "Key." Barking and Dagenham's definition is spending or savings of £200,000 or more that is not in the Council's Budget (the setting of the Budget is itself a Key Decision). In relation to (b), a decision is, by law, "Key" if it is likely to have a significant impact on the community in two or more wards. However, in line with Government guidance, this Council treats a decision as "Key" if it is likely to have a significant impact on one or more ward.

#### Information included in the Plan

In relation to each Key Decision, the Plan includes as much of the following information as is available when it is published:

- the subject matter
- the Member meeting/employee taking the decision
- the estimated date when a decision will be taken
- any groups/persons to be consulted before the decision is taken
- · how any such consultation will be carried out
- a list of relevant documents to be submitted to the decision-taker in connection with the decision

# How you can have your say

If you would like to comment on any matter included in the Plan please let me know as soon as you can. I will then ensure your comments are considered by those taking the decision.

Alan Dawson Democratic and Electoral Services Room 191 Civic Centre Dagenham RM10 7BN

Tel: 020 8227 2348 Fax: 020 8227 2171 Minicom: 020 8227 2685

E-mail: alan.dawson@lbbd.gov.uk

#### THE FORWARD PLAN

## Key to the table

Column 1 shows the **estimated date** when the decision will be taken and who will be taking the decision. However, an item shown on the Forward Plan may, for a variety of reasons, be deferred or delayed. It is suggested, therefore, that anybody with an interest in a particular item, especially if he/she wishes to attend the meeting at which the item is scheduled to be considered, should check within 7 days of the meeting that the item is included on the agenda for that meeting, either by clicking on <a href="http://moderngov.barking-dagenham.gov.uk/ieListMeetings.asp?Committeeld=180&CF=Executive&BaseYear=2003">http://moderngov.barking-dagenham.gov.uk/ieListMeetings.asp?Committeeld=180&CF=Executive&BaseYear=2003</a> (for items to be considered by the Assembly), or by telephoning Alan Dawson, Democratic & Electoral Services, on 020 8227 2348.

Column 2 sets out the title of the report or subject matter, the nature of the decision being sought and a list of supporting papers (if any) to be presented with the report.

Key Decisions are listed in bold type. Other decisions are listed in normal type.

Column 2 also shows, in brackets, the initials of the Chief Officer proposing the decision as follows:

DEAL = Director of Education, Arts and Libraries

DHH = Director of Housing and Health

DRE = Director of Regeneration and Environment

DSS = Director of Social Services

DCS = Director of Corporate Strategy

DF = Director of Finance

Columns 3 and 4 provide information available at the time the Plan was published. This information includes, respectively, any groups to be consulted by the Council before the decision is taken and how any such consultation will be carried out.

Column 5 specifies which Wards (if any) will be affected by the proposal.

The Plan also lists the Members involved in taking Key Decisions (see Appendix A)

# **MEETING DATES 2004 / 2005**

Executive
8 March 2005
15 March 2005
22 March 2005
29 March 2005
12 April 2005
19 April 2005
10 May 2005

Assembly	
6 April 2005	
18 May (Annual Assembly) 2005	

Decision taker/ Estimated date	Subject Matter (relevant Chief Officer)  Nature of Decision  Additional documents to be submitted	Consultees	Consultation Process	Wards Affected by the Proposals
Executive: 8.3.05	Regenerating the Local Economy Cross-Cutting Best Value Review: Third Quarterly Progress Report on Implementation of the Improvement Plan (DRE)  This report updates Members on progress in the implementation of the Regeneration Best Value Review Improvement Plan since the second quarterly report to the Executive on 9 November 2004  The Executive will be asked to approve the report on progress in the implementation of the Improvement Plan None.	Internal:  Lead Member: Regeneration  Regeneration Board  CE  DF  DCS - Head of Policy & Performance  DRE - Head of Regeneration Implementation DRE - Head of Planning and Strategic Transport  DEAL - Head of Lifelong Learning  DHH - Head of Strategic Housing	Circulation of draft report	All Wards

Executive: 8.3.05	Fees and Charges: Planning Post Search and Other Enquiry Fees and Charges 2005/06 (DRE)	Internal:	Circulation of draft report	All Wards
	The Executive will receive a report reviewing the changes in the charges and proposed new rates for these fees and charges for 2005/06	Lead Member: Developing rights and responsibilities with the local community and Providing equal opportunities and		
	None.	celebrating diversity  DRE - Finance		
Executive: 8.3.05	Removal of Abandoned Vehicles - Extension of Contract 2002/2005 (DRE)	Internal:	Circulation of draft report	All Wards
	The Executive will be asked to approve the taking up of the option, included in the original contract documents, to extend this contract by a further 12 months  None.	Lead Members: Deputy Leader's Portfolio; Making Barking and Dagenham Cleaner, Greener and Safer		
		DRE - Finance DRE - Town Centres Manager		

Executive: 8.3.05	Assessment: Framework (DRE)  All London Boroughs are required to produce Local Implementation Plans / Strategic Environmental Assessments to take forward the Mayor's Transport Strategy (MTS). The infrastructure and services for which the boroughs are responsible have a critical effect on travel in London, accessibility for users, regeneration, quality of life and the environment in London. Borough policies, plans, programmes, projects and activities are therefore crucial to the effective delivery of much of the Mayor's Transport Strategy  The Executive will be asked to note this Council's draft report and agree the recommendations for public consultation before a final report is produced in July 2005 for submission to Transport for London  Interim Local Implementation Plan 2002 (July 2001)	Internal:  Lead Member: Regeneration  DRE - Head of Finance DRE - Head of Procurement  DCS - Legal Services  DSS - Acting Manager of Central Administration	Circulation of draft report	All Wards
Executive: 8.3.05	Social Services Charging and Benchmark Prices for 2005/06 (DSS)  The Executive will be asked to agree charging levels for Social Services' residential and day care services for 2005/06  None.	Internal:  Lead Members: Deputy Leader's Portfolio; Housing Health and Adult Care  DSS  DF	Circulation of draft report	All Wards

Executive: 8.3.05	Disposal of Assets at Under Value (DRE)	Internal:	Circulation of draft report	All Wards
0.0.00	The report will set out the current legal requirements a propose a mechanism for considering the disposal of Council assets at under-value  None.	Lead Member: Deputy Leader's Portfolio  DF  DRE – Head of Asset Management and		
		Development		
Executive: 8.3.05	Redevelopment of 1-11 Goresbrook Road and 1-9 Chequers Parade, Dagenham: Community (DRE)  1-11 Goresbrook Road and 1-9 Chequers Parade occupy a strategic corner at the Junction of A1240 and A1306. In common with the diagonally opposite site Chequers Corner, this site has suffered from years of investment neglect and decline and is now plagued by vacant and derelict units. The Council has recently completed an urban design and financial feasibility study on redevelopment options for this site  The Executive will be advised of the conclusions of the	Internal:  Lead Members: Regeneration; Housing, Health and Adult Care  Ward Members: Goresbrook  DF  DHH	Circulation of draft report  The urban design options have been subject to consultation with local residents and businesses	Goresbrook
	feasibility study and be asked to agree proposals to facilitate the regeneration of this area  None.	DRE – Head of Regeneration DRE – Head of Asset Management and Development		

Executive:	New Dagenham Library and Customer First Centre :	Internal:	Circulation of draft report	Alibon; River;
8.3.05	Community (DRE)  A recommendation arising from the Best Value review of Library Services was for the development of a new modern library facility at the Heathway, Dagenham to meet the needs and demands for a modern library services. The Customer First service plan also anticipates the development of a contact centre in the Heathway. A development feasibility report was carried out in November 2004 which examined site options  The Executive will be asked to consider the recommendation from the feasibility study and approve proposals for a mixed use scheme, including the library, on a site identified in the study which would significantly contribute to the long term regeneration of the Heathway None.	Lead Members: Housing, Health and Adult Care; Access and Inclusion; Regeneration  Ward Members: Alibon, River and Village  DF  DEAL	Regular progress reports have been given to the relevant Community Forums, the Dagenham Village Partnership and the Dagenham Heathway Business Forum	Village;

Executive: 8.3.05	Development Options for South Dagenham (West) (DRE)	Internal:	Circulation of draft report	Goresbrook; River;
	\-·-/	Lead Member:		,
	The current masterplan options being proposed by the London Development Agency (LDA) in respect to their	Regeneration		
	current landholdings in South Dagenham do not go far enough in their ambition to create coherent and	Ward Members: Goresbrook and River		
	sustainable communities and a sense of identity. It is			
	proposed that the Council promote the site known as	DRE - Head of		
	South Dagenham (west) as the first Zero Carbon development in the Thames Gateway. This designation would ensure that the current masterplan would enshrine the principles of sustainable development and contribute positively to creating of coherent and sustainable communities in South Dagenham	Regeneration Finance		
	The Executive will be asked to agree to promote South Dagenham (west) as a Zero Carbon Development as required by the Mayor's Energy Strategy and work with the LDA to incorporate this designation in to the emerging masterplan for South Dagenham and as an Area Action Plan for inclusion in the Local Development Framework			
	None.			

Executive: 8.3.05	Children's Centre adjacent to Jo Richardson Community School: Contract for Provision of Child	Internal:	Circulation of draft report and direct discussions	Goresbrook; Thames;
	Care Servies - Notification of Tender : Community (DEAL)	Lead Members: Better Education & Learning for All;		
	The Executive will be advised of proposals to tender for a 5 year contract for the provision of child care services at the Jo Richardson Community School, with an approximate value of £1.5m over the term of the contract. It is intended to seek expressions of interest from suitably qualified and experienced organisations in the Voluntary Sector to enable the flexible provision of childcare services over extended hours  The Executive will be asked to approve the tendering arrangements for the contract and consider Member participation in the tender process  None.	Deputy Leader's Portfolio; Safeguarding Children and Young People and Children's Champion  DEAL  DF  DRE  DSS  Head of Jo Richardson		
		Community School		
Executive: 8.3.05	Procurement of Business Process Re-engineering for Revenue Services (DF)  The Council is currently implementing a modernisation and change programme within Revenue Services. The Modernisation Programme covers a series of service improvement initiatives (including review of business processes, development of Revenue Services staff skills and competences and ICT investment)  The Executive will be asked to approve arrangements for the award of a contract to a Business Process Reengineering external partner as part of the delivery of the Revenue Services Modernisation Programme  None.	Internal:  Revenue Services Modernisation Programme Board	Circulation of draft report	Not Applicable

Executive: 8.3.05	Housing Futures: Stock Option Appraisal: Community (DHH)  The Government is committed to providing all social housing tenants with a decent home by 2010 through the Decent Homes Standard (DHS) national target. In September 2003, Barking and Dagenham Housing Futures Forum was established and tasked with undertaking a housing stock option appraisal in order to ascertain the cost of meeting the DHS, any additional aspirational costs and determining the future management and maintenance of the housing stock over the next thirty years. The Government Office for London will be seeking to agree and sign off the Council's stock option appraisal by July 2005  The Housing Futures Forum has been tasked with investigating the best mix'n'match solution for the delivery of the Decent Homes Standard as well as estate renewal where appropriate  The Executive will be asked to approve the	Internal:  Lead Members: Housing, Health and Adult Care; Regeneration  DF  DRE - Regeneration  External:  Tenants and Leaseholders  Government Office for London  Community Housing Task Force	Circulation of draft report	All Wards
Executive:	The Executive will be asked to approve the recommendations of the Housing Futures Forum  None.  Review of Void Performance 2004/05 and Progress on	Internal:	Circulation of draft report	All Wards
8.3.05	Plans for 2005/06 (DHH)  The Executive will be advised of performance for the relet of Council properties during 2004/05 and the plans for 2005/06  None.	Lead Member: Housing, Health and Adult Care	Circulation of draft report	All Walus

Executive: 8.3.05	Capital Works Roofing Programme (DHH)	Internal:	Circulation of draft report	All Wards
	The Executive will be asked to approve arrangements for the procurement of a roofing programme which will assist in bringing Council-owned houses and low rise flats up to the Government's Decent Homes Standard  None.	Lead Members: Deputy Leader's Portfolio; Housing Health and Adult Care  DHH - Head of Construction and Procurement DHH - Head of Finance  DF - Head of Audit DF - Corporate Procurement Officer	Briefing notes to Members	
Executive: 8.3.05	Contract for the Procurement, Management and Maintenance of Temporary Accommodation within the Private Sector Leasing Scheme (DHH)  The Executive will be asked to approve tendering arrangements for the contract for the procurement, management and maintenance of Temporary Accommodation within the Private Sector Leasing Scheme  None.	Internal:  Lead Member: Housing, Health and Adult Care  DHH - Head of Housing Strategic Development DHH - Project Manager Housing Needs and Advice DHH - Accommodation and Resettlement Team Manager  DF - Head of Corporate Procurement	Circulation of draft report	All Wards

Executive: 8.3.05	London Thames Gateway Urban Development Corporation (UDC) - Planning Powers : Community (DRE)  The new London Thames Gateway UDC will take its planning powers in early January 2005. Negotiations are currently underway over the Planning Protocol and Service Level Agreement which define the extent of the UDC's powers and the processing of planning applications by Council staff. The report will highlight the results of those negotiations  The Executive will be asked to agree to the Development Control powers to be taken by the new London Thames Gateway UDC and the Service Level Agreement by which Council staff will process the planning applications None.	Internal:  Lead Member: Regeneration  Chair of Development Control Board  DRE - Finance DRE - Regeneration	Circulation of draft report	All Wards
Executive: 8.3.05	Five Year Contaminated Land Strategy - Harts Lane and Whiting Avenue Estates : Community (DHH)  The Executive will be asked to note progress with regard to the remediation works required at Harts Lane and Whiting Avenue Estates, and agree to budget provisions being carried forward to 2005/06  None.	Internal:  Lead Member: Making Barking and Dagenham Cleaner, Greener, Safer  DCS - Head of Corporate Procurement  DHH - Head of Finance DHH - Senior Business Officer	Circulation of draft report	Abbey

Executive: 8.3.05	Thames Accord Limited Review for 2003/04 (DHH)  The Executive will receive a report on the Thames Accord Ltd Review for 2003/04, detailing performance over the first 12 months of the housing repairs and maintenance contract, and be asked to approve the continuation of the contract under the current terms and conditions  None.	Internal:  Lead Member: Housing, Health and Adult Care  DHH  DCS – Legal Services  External: Thames Accord Ltd	Meetings and circulation of draft report	All Wards
Executive: 8.3.05	Local Government Pension Scheme Regulations 1997 - Admission Agreement (DF)  Under the Local Government Pension Scheme Regulations the Council can, at its discretion, enter into an Admission Agreement with certain community bodies to join the Council's Pension Fund. Cross River Learndirect were formed in 2003 to provide e-learning services within Barking and Dagenham as well as our surrounding East London boroughs and is jointly owned by Newham College, Havering College and Barking College  Cross River Learndirect has made a formal resolution that it wishes to apply for an Admission Agreement to the Council's Pension Scheme, with effect from 1 August 2004 and the Executive will be asked to consider whether to enter into the Admission Agreement  None.	Internal:  Lead Member: Deputy Leader's Portfolio  TMT  DF - Head of Business Services  DCS - Solicitor to the Council	Circulation of draft report	Not Applicable

Executive: 8.3.05	More Choice in Lettings (DHH)	Internal:	Internal:	All Wards
0.3.03	There are a wide range of housing allocations procedures currently in place which need to be streamlined to facilitate More Choice in Lettings which comes into effect from 1 April 2005  The Executive will be asked to agree proposals for streamlined allocations procedures as part of More Choice in Lettings  None.	Lead Member: Housing, Health and Adult Care  External:  Council tenants Waiting list applicants External stakeholders	Circulation of draft report  External:  By letter, publicity, multi agency meetings, CHP boards	
Executive: 8.3.05	Fees and Charges 2005/06: Collection of Trade and Other Waste, Emptying of Cesspools, Vehicle Crossings and MOT's and other charges (DRE)  The Executive will be asked to agree changes to the current charges  None.	Internal:  Lead Members: Making Barking and Dagenham Cleaner, Greener and Safer; Developing Rights and Responsibilities with the Local Community and Providing Equal Opportunities and Celebrating Diversity  DLES – Finance	Circulation of draft report	All Wards
Executive: 8.3.05	Tender for Banking Services (DF)  The current contract with Barclays Bank to provide the Council with banking services expires at the end of March 2005  The Executive will be asked to approve the extension of the current banking contract for an additional five months to enable a tendering process to take place, and approve the tendering process for the new contract  None.	Internal:  Lead Member: Deputy Leader's Portfolio  TMT	Circulation of draft report	Not Applicable

Executive: 8.3.05	Term Contract for Building Maintenance Works in Public Buildings and Schools 2002/2005 - Extension Application (DRE)  The three-year Term Contract for Building Maintenance Works in Public Buildings and Schools 2002/2005, which commenced on 1 July 2002, included provision for the Council to extend the contract for a further two years.  The Executive will be asked to agree that the Contract be extended up to 30 June 2007  Report to Executive 25.06.02 - Term Contract for Building Maintenance Works in Public Building and Schools 2002-05	Internal:  Lead Members: Leader's Portfolio; Deputy Leader's Portfolio; Better Education and Learning For All  DRE - Appropriate Heads of Finance  DSS - Acting Manager Central Administration  DF - Procurement Officer (Administration & Assets) DEAL - Head of Library Service	Circulation of draft report	All Wards
Executive: 8.3.05	Pension Fund - Actuarial Valuation (DF)  Every three years the Council's Pension Fund is valued by the Council's investment advisers. The result of this review identifies the overall position of the Pension Fund and provides recommendations on addressing the outcome  The Executive will be asked to note the Council's triennial actuarial valuation and the impact on the Council's Pension Fund  None.	Internal: Lead Member: Deputy Leader's Portfolio TMT  External: The Council's Investment Advisers	Circulation of draft report	Not Applicable

Executive: 8.3.05	Pension Fund Benchmarking (DF)	Internal:	Circulation of draft report	Not Applicable
	The Executive will be asked to approve benchmarking	Lead Member:		
	proposals in respect of the Council's Pension Fund as a	Deputy Leader's Portfolio		
	means of measuring and ensuring best performance			
	between its three external Pension Fund Managers	TMT		
	None.			
Executive:	Term Contract for Adaptations and Works In Relation to	Internal:	Circulation of draft report	All Wards
8.3.05	Compliance with the Disability Discrimination Act (DRE)	Lead Member:		
	Part III of the Disability Discrimination Act (1995) gives	Deputy Leader's Portfolio		
	disabled people the right of access to goods and	Deputy Leader 3 Tortiono		
	facilities, services and premises. These rights have been	DRE - Head of Property		
	phased-in in three stages. The final phase of this Act	Services		
	intends to ensure that from October 2004 service	DRE - Head of Strategy		
	providers will have to make reasonable adjustments to	& Support		
	physical features of their premises to overcome physical			
	barriers to access	DSS - Acting Manager		
		Central Administration		
	This report will set out pre-tender packaging proposals	DE Draguesant Officer		
	for a contract for the Council's operational buildings excluding schools, who are charged with making their	DF - Procurement Officer DF - Head of Finance		
	own arrangements for compliance	(DRE)		
	own arrangements for compliance			
	The Executive will be asked to agree the proposed	DHH - Head of Housing		
	tendering arrangements for the contract	Strategy		
	None.			

Executive: 8.3.05	Acquisition Programme To Support Regeneration and Empty Homes Initiatives (DHH)  This report will set out proposals relating to the proposed acquisition of private properties when either there is no other way of improving or bringing a property back into use, if the site represents a development opportunity for affordable housing or it is necessary for site assembly, or for some other use which benefits the community. Most if not all voluntary purchases will be by Registered Social Landlords (RSLs) but part funded by the Council in return for 100% nomination rights  The Executive will be asked to give delegated authority to the Director of Housing and Health to progress the identification and purchase of properties, in partnership with other agencies such as RSLs where appropriate, to support regeneration and empty homes initiatives in the Borough  None.	Internal:  Lead Members: Housing, Health and Adult Care; Regeneration  DHH - Head of Housing Strategic Development  DRE - Head of Regeneration  DF - Head of Finance (H&H)	Circulation of draft report	All Wards
Executive: 15.3.05	Barking Market and Street Trading: Rent and Licence Charges 2005/06 (DRE)  The Executive will be asked to approve proposed new rent / licence charges for Barking Market and Street Trading for 2005/06  None.	Internal:  Lead Members: Regeneration; Developing Rights and Responsibilities with the Local Community and Providing Equal Opportunities and Celebrating Diversity  DF  External: Other London markets and traders	Internal: Circulation of draft report  External: Meetings with Traders' Representatives	All Wards

Executive: 15.3.05	Barking Town Centre Equal Opportunities Impact Assessment: Community (DRE)  This report will cover the redevelopments of Barking Town Centre which is to undergo a major transformation to its existing services and programmes to manage the growing population in the next five to ten years. The Equal Opportunities Impact Assessment (EOIA) on Barking Town Centre is to ensure consultation across all sections of the community is undertaken  The Executive will be asked to approve the Barking Town Centre EOIA report  EOIA procedures and guidnace 'Corporate Equalities and Diversity Impact Assessment Guidance and Supporting Documents'	Internal: Lead Member: Regeneration  DRE  Regeneration Board  DF  External:  Disadvantaged and hard to reach groups	Internal: Circulation of draft report  External: Questionnaires, presentations, meetings, telephone calls and attendance at local seminars / conferences	Abbey; Gascoigne; Thames;
Executive: 15.3.05	Pension Fund - Funding Strategy Statement (DF)  Pension Fund members' accrued benefits are guaranteed by statute. Members' contributions are fixed by Regulations at a level which covers only part of the cost of accruing benefits. Employers pay the balance of the cost of delivering the benefit to members. The Funding Strategy Statement (FSS), which applies to all employers participating in the Fund, focuses on the pace at which these liabilities are funded and, insofar as is practical, the measures to ensure that employers pay for their own liabilities  The Executive will be asked to approve the Funding Strategy Statement for the Pension Fund for 2005-06  None.	Internal:  Lead Member: Deputy Leader's Portfolio  TMT	Circulation of draft report	Not Applicable

Executive: 15.3.05	Political Structure (DCS)	Internal:	Circulation of draft report	Not Applicable
	The Executive will be asked to consider the political structure to see if any change is required in the light of	Lead Member: Leader's Portfolio		
	experience, and make any recommendations accordingly to the Assembly	тмт		
	None.			
Executive: 15.3.05	Supporting People - Audit Commission Report (DSS)	Internal:	Circulation of draft report	All Wards
	The Audit Commission inspected the Supporting People Service in November and December 2004. This report gives the result of the inspection and details the action taken in the light of its comments and recommendations	Lead Member: Housing, Health and Adult Care		
	The Executive will be asked to note the findings of the Audit Commission and approve the Action Plan	DSS		
	None.			

Executive:	London Borough of Barking & Dagenham Local	Internal:	Internal meetings and	All Wards
15.3.05	Development Scheme : Framework (DRE)		circulation of draft report	
		UDP Steering Group		
	The Local Development Scheme is a 3 year rolling work	Members		
	programme, setting out how the Council will produce the			
	Local Development Framework (LDF). The LDF will replace the existing adopted Unitary Development Plan	Regeneration Board		
		DRE - Sustainable		
	The Executive will be asked to approve the Local	Development Group		
	Development Scheme for its submission to the Secretary	DRE - Urban Design		
	of State	DRE - Strategic		
		Transportation		
	None.	DRE - Regeneration		
		Implementation		
		DRE - Development		
		Control		
		DRE - Building Control		
		DRE - Property		
		Management		
		DHH - Housing Strategy		
		DCS - Corporate Policy		
		& Information		
		DEAL		

Executive: 15.3.05	Unitary Development Plan Steering Group - Change of Name, Terms of Reference and Membership (DRE)  The UDP Steering Group was set up by the Executive and any membership changes are made by the Assembly in May each year. Production of the Local Development Framework, which is commencing, will replace the existing Unitary Development Plan  To reflect these changes there is a need to amend the name of the group to the Local Development Framework Steering Group and agree the Terms of Reference and Membership of the group  The Executive will be asked to recommend to the Assembly at its meeting on 6 April 2005:  1. The change in name of the Unitary Development Plan (UDP) Steering Group to the Local Development Framework (LDF) Steering Group; and  2. The membership of voting members and non-voting invitees of the LDF Steering Group	Internal:  UDP Steering Group members  Regeneration Board	Internal meetings and circulation of draft report	Not Applicable
Executive: 15.3.05	Corporate Grants 2005/2006: Community (DCS)  The Executive will be asked to agree the allocation of corporate grants to Voluntary and Community Organisations for 2005/06  None.	Internal:  Lead Member: Developing Rights and Responsibilities with the Local Community and Providing Equal Opportunities and Celebrating Diversity  TMT	Circulation of draft report	All Wards

Executive: 15.3.05	Supporting People Five Year Strategy 2005/2010: Community (DSS)  The supporting People Programme provides housing related support to vulnerable people. Each Local Authority is required to produce a Five Year Strategy to show how it plans to use the Supporting People Grant over the next 5 years to meet targets in terms of quality and value for money. The Council receives a disproportionately low level of grant and will seek to evidence how it would spend the more equitable grant level anticipated in the years of this Strategy  The Executive will be asked to agree the Supporting People Strategy for 2005/2010  None.	Internal:  Lead Member: Housing, Health and Adult Services  DSS  External:  Primary Care Trust  Probation Service  Other Stakeholders	Internal: Circulation of draft report  External: A series of provider forums and meetings with specific user groups or their representatives	All Wards
Executive: 22.3.05	Fees and Charges: Bulky Household Collections (DRE)  The vast majority of bulky waste is collected free of charge. A collection authority is able to charge for bulky items of waste and most other local authorities now impose a charge for this service  The Executive will be asked to agree to charging residents for the collection of bulky waste  None.	Internal:  Lead Member: Making Barking & Dagenham Cleaner, Greener, Safer  DRE – Finance  DHH  TMT	Meetings and correspondence	Not Applicable

Executive: 22.3.05	Information, Communication and Technology (ICT) Strategy: Financial (DF)  Consultation across the Council has resulted in the development of an ICT Strategy which will form the basis for future development for 2005/2007 for ICT, and the supporting communications infrastructure  The Executive will be asked to agree the implementation of the ICT Strategy 2005/2007  None.	Internal:  Lead Member: Access and Inclusion  TMT  Departmental Heads of Service	Circulation of draft report	Not Applicable
Executive: 22.3.05	Crime, Disorder and Drugs Strategy 2005 - 2008: Community (DHH)  In line with the statutory requirement set out in the Crime and Disorder Act 1998, a Crime, Disorder and Drugs Strategy for the Borough has been drafted. This document sets out actions and targets for the next three years which will work towards reducing crime and disorder in the Borough. The Strategy should be published by April 2005 and will be in the public domain  The Executive will be asked to recommend the Assembly, at its meeting on 6 April 2005, to formally adopt the Straategy  None.	Internal:  Lead Member: Making Barking and Dagenham Cleaner, Greener, Safer  The Community Safety Strategic Partnership	Circulation of draft report	All Wards

Executive:	Budget Monitoring 2004/05 (DF)	Internal:	Circulation of draft report	Not Applicable
22.3.05	The Council's budget position for both revenue and capital needs to be monitored on a regular basis to ensure that there is control on the Council's overall spend against its set budgets. The report will cover the details of spending and explanations for variances for each Department up to January 2005 against these set budgets and proposed action if required to achieve a balanced budget  The Executive will be asked to note the current position of the Council's Revenue and Capital budget for 2004/05  Oracle reports and information from Departments	Lead Member: Deputy Leader's Portfolio  TMT  All Departmental Heads of Finance  Divisional Management Teams  Performance Monitoring Contact Officers		
Executive: 22.3.05	Review of East Lonon Waste Authority (ELWA) Activities: Annual Report 2004 (DRE)  The Executive will be receive the East London Waste Authority's Annual Report 2004, which reviews the waste management operations during 2004 across the four boroughs in the ELWA area, including information on increased recycling performance, new waste treatment facilities, a Waste Strategy review and future issues / concerns  East London Waste Authority Annual Report 2004	Internal:  Lead Member: Making Barking and Dagenham Cleaner, Greener and Safer	Circulation of draft report	All Wards

Executive: 29.3.05	Barking Town Centre Car Park Management : Financial (DRE)  This report will review demand requirements and business cases for future management of Barking Town Centre off-street car parks. This assessment will be achieved by reviewing the provision of current in-house services and by contractors  The Executive will be asked to agree proposals for the future management of Barking Town Centre off-street car parks  None.	Internal:  Lead Member: Regeneration  DRE - Finance DRE - Regeneration	Circulation of draft report	All Wards
Executive: 29.3.05	Chadwell Heath Cemetery Extension - Next Steps and Tender Acceptance (DRE)  The Executive will be asked to consider issues relating to The Field extension at Chadwell Heath Cemetery, including the award of a contract for remediation works  None.	Internal:  Lead Members: Deputy Leader's Portfolio; Raising General Pride in the Borough  DRE - Procurement & Stores Manager DRE - Head of Finance  DCS - Head of Corporate Procurement  DHH - Land Quality Projects Officer DHH - Senior Business Officer	Circulation of draft report	Chadwell Heath

Executive: 29.3.05	On and Off Street Car Park Charges (DRE)	Internal:	Circulation of draft report	All Wards
	This report will review both on-street and off-street car park charges taking into account any future developments in the management of Barking Town Centre off-street car parks  The Executive will be asked to agree charges for onstreet and off-street car parks for 2005/06  None.	Lead Members: Making Barking and Dagenham Cleaner, Greener and Safer; Regeneration  DRE - Head of Regeneration & Environment  DF - Head of Finance		
Executive: 29.3.05	Electrical Rewiring To Domestic Properties (DHH)  The Executive will be asked to approve the award of a contract for electrical rewiring to domestic properties  None.	Internal:  Lead Member: Housing, Health and Adult Care  DHH - Head of Landlord Services  DF - Head of Finance (H&H) DF - Head of Audit DF - Corporate Procurement Officer	Circulation of draft report	Not Applicable

Executive: 29.3.05	Barking Park Allotment Extension and Security and Facilities at Other Allotment Sites: Financial (DRE)  The Executive will be asked to consider two new capital bid applications in respect of allotment sites  The first bid is for an extension to the Barking Park site. This extension is required to accommodate all of the applicants who are on the waiting list for plots in Barking. This waiting list dates back approximately three years since the closure of the Longreach site  The second bid would enable all the sites in the Borough to have secure fencing and also toilet facilities on site, therefore encouraging greater usage up of allotment sites  None.	Internal:  Lead Members: Raising General Pride in the Borough; Making Barking and Dagenham Cleaner, Greener and Safer  DRE - Head of Planning DRE - Head of Property Services  DF  External: Friends of Barking Park	Meetings, questionnaires and circulation of draft report	Alibon; Becontree; Chadwell Heath; Heath; Longbridge;
Executive: 29.3.05	Barking Lifelong Learning Scheme - Project Management Fees (DRE)  The Executive will be asked to approve the continued use of the project management consultant in relation to the Barking Lifelong Learning Scheme, and associated financial implications  None.	Internal:  Lead Members: Better Education and Learning For All; Regeneration  DF - Head of Financial Services	Circulation of draft report	Abbey

Executive:	Installation/Upgrade of Gas Fired Central Heating and	Internal:	Circulation of draft report	Not Applicable	l
29.3.05	Hot Water Systems to Low Rise Dwellings (DHH)				l
		Lead Member:	Briefing notes to Members		l
	The Executive will be presented with a report on	Housing, Health and			l
	proposals for the appointment of a constructor partner for the pre-construction phase of the contract for the	Adult Care			l
	installation / upgrade of gas fired central heating and hot	Scrutiny Panel and Chair			l
	water systems to low rise dwellings	of SMB			l
	The Executive will be asked to agree the appointment of	DHH			Ì
	constructor partners for the pre-construction phase, the	DHH - Head of Landlord			l
	extent of Member involvement in project development	Services			l
	and other financial and contractual aspects	DHH - Head of Finance			l
	None.	DCS - Corporate			l
		Procurement Officer			l
					l
		DF - Head of Audit			l

Executive: 12.4.05	Maintenance and Repair of Security and Protection Systems Term Contract - Pre-Tender Packaging (DRE)  The Executive will be asked to approve proposals for the tendering of the term contract for the maintenance and repair of Security and Protection Systems  None.	Internal:  Lead Members: Deputy Leader's Portfolio  DRE - Finance DRE - Head of Property Services DRE - Team Leader Strategy & Review DRE - Security & Investigations Manager DSS - Assets Manager DSS - Acting Manager Central Administration  DF - Procurement Officer  DEAL - Assets Manager DHH - Head of Housing Strategy	Circulation of draft report	All Wards
Executive: 12.4.05	Barking and Havering Local Improvement Finance Trust (NHS LIFT) Strategic Services Development Plan: Framework (DHH)  The LIFT Partnership intends to deliver facilities to meet the health needs of the population over the next 20 years. This plan outlines the next phase to continue this development in Barking and Havering, reflecting the future needs of our population taking into account proposed new developments and regeneration schemes  The Executive will be asked to endorse the Plan  None.	Internal:  Lead Member: Housing, Health and Adult Care  TMT	Circulation of draft report	All Wards

Executive: 12.4.05	Progress of Disposal Programme (DRE)	Internal:	Circulation of draft report	All Wards
12.4.00	The Executive will be advised of the current position regarding the Council's land disposal programme and the effect on the Capital Programme	Lead Member: Deputy Leader's Portfolio		
	choot on the capital Programme	ТМТ		
	None.	DRE – Head of Asset Management and Development DRE – Head of Regeneration		
		Appropriate Heads of Services in land holding departments		
Executive: 12.4.05	Estate Management and Parade Analysis (DRE)	Internal:	Circulation of draft report	All Wards
12.4.00	Report back to Executive in accordance with Assembly Minute 53, 8 January 2003 re: Report on Petition Arising from User Clause Dispute – Stansgate Road, Dagenham	Lead Member: Deputy Leader's Portfolio		
	None.	DRE – Finance		
Executive: 19.4.05	Budget Monitoring 2004/05 (DF)	Internal:	Circulation of draft report	Not Applicable
19.4.05	The Council's budget position for both revenue and capital needs to be monitored on a regular basis to ensure that there is control on the Council's overall	Lead Member: Deputy Leader's Portfolio		
	spend against its set budgets. The report will cover the	TMT		
	details of spending and explanations for variances for each Department up to February 2005 against these set budgets and proposed action if required to achieve a balanced budget	All Departmental Heads of Finance		
	The Executive will be asked to note the current position of the Council's Revenue and Capital budget for 2004/05	Divisional Management Teams		
	Oracle reports and information from Departments	Performance Monitoring Contact Officers		

Executive: 19.4.05	Barking Rugby Club, Goresbrook Road and Land off Goresbrook Road: Financial (DRE)  Land in Goresbrook Road is presently unused and has been reviewed as a potential site for the Council's Disposal Programme. Advice from Planning Officers has made it very unlikely that a sale for residential development would be likely  The adjoining Rugby Club has asked that they be allowed to use the land for training and junior matches. The report explores the issues regarding this proposal and recommends terms upon which such a use may be approved  None.	Internal:  Lead Member: Raising General Pride in the Borough  Ward Members: Goresbrook and Thames  DRE - Leisure and Community DRE - Finance  DCS - Legal Services	Circulation of draft report	Goresbrook; Thames;
Executive: 19.4.05	Goresbrook Leisure Centre was managed for five years up until December 2003 by a third party contractor following a Compulsory Competitive Tendering exercise. The Council agreed to terminate the contract and manage the Leisure Centre from January 2004 in the interim while a long-term solution was explored and agreed  This report will update the Executive on the issues that were managed at the point of transfer and those that have arisen since and make recommendations for resolving the immediate issues to ensure the Centre is managed to a high standard  The Executive will also be asked to approve capital funding in order for necessary repairs to the fabric of the building to be carried out and to endorse the actions being taken to recover these costs  None.	Internal:  Lead Members: Raising Pride in the Borough; Deputy Leader's Portfolio  DRE - Head of Finance DRE - Head of Asset Management DRE - Head of Civil Engineering  DCS - Head of Legal Services  DF	Meeting with Lead Member and other Executive Members and circulation of the draft report	Thames

Executive: 19.4.05	Development of Barking Town Square: Progress Report and Authority to Use Compulsory Purchase Order Powers (DRE)  This report will give an update on the timescale for the delivery of further phases of the Barking Town Square development.  The Executive will be asked to approve the exercise by the Council of its Compulsory Purchase Order powers pursuant to the Town and Country Planning Act 1990 in respect of those legal interests identified  None.	Internal:  Lead Members: Deputy Leader's Portfolio; Regeneration	Circulation of draft report	Abbey
Executive: 3.5.05	Joint LCSG Contract for the Supply of Cleaning Materials Term Contract 2005/2009 - Contract Award (DRE)  The current contract is a joint contract operated by the London Contracts & Supplies Group (LCSG). The proposal is for the new framework contract to be led by this Council who will carry out the contracting with input from participating boroughs. The current contract expires on 31 May 2005  The Executive will be asked to award the contract for Supply of Cleaning Materials, on behalf of the LCSG  None.	Internal:  Lead Member: Deputy Leader's Portfolio  DRE - Building Cleaning Management DRE - Street Cleansing Management  DEAL - Education Catering Management  External:  Participating London Boroughs' Procurement Officers	Circulation of draft report	Not Applicable

Executive: 10.5.05	Repairs to The Mall Shopping Areas Roof (DRE)  The Executive will be asked to agree Capital funding to meet shortfall in recharge to occupiers	Internal:  Lead Member:  Deputy Leader's Portfolio	Meetings and correspondence Circulation of draft report	Village
	This report covers the need to repair the roof and recharge the lessees occupying the premises to the front of The Mall, Heathway. Some of the lessees are non-profit making organisations/groups and will not be in a position to cover their portion of the cost from their funds <i>None.</i>	Ward Members: Village  DRE - Finance DRE - Leisure and Community		
Executive: 10.5.05	Energy Strategy (DRE)  The Executive will be asked to agree the draft Energy Strategy, which deals with the reduction of Greenhouse gases by 2010 in line with Central Government Policy, for London Borough of Barking and Dagenham  None.	Internal:  Lead Member: Making Barking and Dagenham Cleaner, Greener, Safer  DHH - Health and Consumer Services  DRE - Technical and Operational Services  Environmental Sustainability Steering Group  External:  ADSM (Engineering Sustainability Consultancy) working with the Council on the development of the draft strategy	The strategy document sets out the framework for consultation within the local community, Council departments and specialist interest groups	All Wards

Executive: 10.5.05	Waste and Recycling Performance 2003 / 2004 and Proposed Future Initiatives to Comply with DEFRA Proposals 2004 / 2007 (DRE)  This report covers the current performance in Environmental Management and endeavours to offer a vision for LBBD to aspire to in these areas  The Executive will be asked to (i) consider the performance of the recycling initiatives initiated in 2003; (ii) consider future initiatives, measures and systems both Borough-wide and internal to boost the Council's 'Reduce, Reuse and Recycle' performance. Set out the likely costs of meeting Government requirements over the medium-term to achieve our Statutory recycling and bio-waste reduction targets, and (iii) agree the strategy to meet the Council's Cleaner, Greener, Safer Community Priorities in the waste area	Internal:  Lead Member: Making Barking and Dagenham Cleaner, Greener, Safer  DRE - Finance DRE - Planning DRE - Highways and Traffic DRE - Transport and Waste  External:  ELWA Shanks East London	Meetings and correspondence Circulation of draft report	All Wards
Executive: 10.5.05	Performance Indicators Environmental Management - Waste, Transportation and Street Cleansing (DRE)  This report covers the current performance indicators in Environmental Management and endeavours to offer explanations of those which LBBD although judged by are not directly in our control  The Executive will be asked to consider the performance and agree to alternative measures of performance in a number of areas and consent to a challenge of the Audit Commission Performance Indicators in these areas as they are not an accurate measure of LBBD's performance  None.	Internal:  Lead Member: Making Barking and Dagenham Cleaner Greener, Safer  DRE - Finance DRE - Planning DRE - Highways and Traffic DRE - Transport and Waste	Meetings and correspondence Circulation of draft report	All Wards

Executive:	Budget Monitoring 2004/05 (DF)	Internal:	Circulation of draft report	Not Applicable
24.5.05	The Council's budget position for both revenue and capital needs to be monitored on a regular basis to ensure that there is control on the Council's overall spend against its set budgets. The report will cover the details of spending and explanations for variances for each Department up to March 2005 against these set budgets and proposed action if required to achieve a balanced budget  The Executive will be asked to note the current position of the Council's Revenue and Capital budget for 2004/05  Oracle reports and information from Departments	Lead Member: Deputy Leader's Portfolio  TMT  All Departmental Heads of Finance  Divisional Management Teams  Performance Monitoring Contact Officers		
Executive: 24.5.05	Performance Monitoring 2004/05 (DCS)  The Executive will be advised of the end of year actuals in respect of performance against Best Value Performance Indicators (BVPIs), Council Scorecard Performance Indicators and Public Service Agreement (PSA) targets for 2004/05  None.	Internal:  TMT  Departmental Performance Review officers	Circulation of draft report	Not Applicable

#### **MEMBERS OF THE COUNCIL**

All 51 Councillors are Members of the Assembly. Councillors marked with an asterisk (\*) are also Members of the Executive.

Councillor Alexander \* Councillor Jamu
Councillor Ms Baker Councillor Jones
Councillor Barns Councillor Justice
Councillor Mrs Blake Councillor Kallar \*
Councillor Mrs Bradley Councillor Kelley
Councillor Bramley \* Councillor Mrs Bruce Councillor McCarthy \*

Councillor Mrs Bruce Councillor McCarthy \*
Councillor Mrs Challis Councillor McKenzie \*
Councillor Clark Councillor Miles

Councillor Clark
Councillor H. Collins \*
Councillor D'Brien
Councillor L. Collins
Councillor Mrs Conyard
Councillor Mrs Councillor Mrs Osborn
Councillor Mrs Osborn

Councillor Cook Councillor Parkin
Councillor Cooper Councillor Porter

Councillor Mrs Cooper
Councillor Curtis
Councillor Dale
Councillor Mrs Rawlinson
Councillor Mrs Rush
Councillor L Smith \*

Councillor Davis Councillor Miss N E Smith

Councillor Denyer Councillor Thomas
Councillor Fairbrass \* Councillor Mrs Twomey

Councillor Fani
Councillor Mrs Flint
Councillor Geddes \*
Councillor Geddes \*
Councillor Gibbs
Councillor Hemmett
Councillor Mrs West

Councillor Mrs Hunt